

# HAWKLEY PARISH COUNCIL

## MINUTES OF THE MEETING HELD

WEDNESDAY JULY 18TH 2012 AT 7.30PM IN HAWKLEY PARISH HALL

PRESENT: Peter Cregeen (Chairman); John Scutt; Susan Sinclair; Geoff Brighton; Jilly Caesar.  
Sue Harwood (Clerk) was in attendance.

ALSO PRESENT: County Councillor Vaughan Clarke.

One member of the public arrived after the start of the meeting.

### 12/17 Apologies for Absence

District Councillor Judy Onslow, Parish Councillors David Caukill, Nick Davis and Charlie Butcher were all absent due to other commitments.

### 12/18 Approval of Minutes of Last Meeting

A typographical error in the minutes of the last meeting held on May 9<sup>th</sup> was pointed out. Item 12/09f) states that the insurance quotation for 2012/13 from Allianz was 'approximately £350'. In fact the minutes should have read '£450'. The correct figure was used at the meeting. The minutes were then approved and signed as a true record.

### 12/19 Declarations of Interest

None were declared.

### 12/20 Report of District Councillor

No report due to unavoidable absence.

### 12/21 Report of County Councillor

Councillor Clarke reported that tourism is vital to Hampshire's economy, being worth £2.7 billion and employing 60,000 people (9.2% of all jobs in Hampshire). Hampshire is 6<sup>th</sup> most visited county in the UK, and East Hampshire is 4<sup>th</sup> most visited area in Hampshire (behind the New Forest, Portsmouth and Winchester). A new national guide will shortly be published, aimed at helping Parish and Town Councils to better understand arrangements for disclosure of pecuniary interests.

### 12/22 Finance

a) The Clerk presented a financial summary of the period since the May meeting and two payments, cheque numbers 300097 (£135) and 300098 (£968.88) were authorised. There were no questions arising and the Chairman duly signed the statement.

b) The Chairman read out excerpts from a funding request letter received from East Hampshire CAB. After discussion, it was agreed to make a grant of £500.00 (cheque number 300096).

c) The Chairman read out a letter from Victim Support, thanking Councillors for their recent donation of £200.00, which was paid in recognition of help given to a small number of residents.

d) The Chairman read out a letter from Hawkley PCC thanking the Parish Council for their support of the recent Jubilee celebrations. It was reported that no financial support was sought or required as the event was so well attended that all costs were covered.

e) The Clerk reported that the Parish Council has passed the recent internal audit process with two matters arising. The first requests that the minutes should record payments in sufficient detail to enable them to be verified as approved either by listing them individually or by range of cheque numbers; the second states that the item described by the Clerk as the 'Internal Audit Review' should correctly be referred to as the 'Statement of Internal Control'.

### 12/23 Planning

Three recent planning applications had been discussed at the Planning Committee meeting of 25<sup>th</sup> June 2012:

#### **SDNP/12/00293/HOUS Jolly Robins Barn, Vicarage Lane Hawkley GU33 6NQ**

*Two dormer windows to rear replacing existing roof lights and porch to front*

No objection

#### **SDNP/12/00239/FUL Holyrood House, Empshott Green, Hawkley GU33 6HU**

*Heat pump array in paddock*

No objection.

#### **SDNP/12/00567/LIS White Court, Hawkley Liss GU33 6NS**

*Alterations to internal layout*

No objection

The Clerk reported that the following application for Prior Notification status has been refused and that the applicant must seek full planning permission:

#### **SDNP/12/00295/APNB Happer Snapper, The Hollow, Hawkley**

*General Purpose Farm Building*

An planning enforcement matter in Empshott is now in the hands of EHDC.

### 12/24 Turf repairs on Upper Green

Following consultation with all Councillors, Councillor Nick Davis has narrowed down the preferred choice of kerbstone for use in remedial action to repair existing damage and to try to prevent further erosion of Upper Green. It was noted that the stone is similar to a short section on Lower Green. The choice was confirmed. Clerk to seek three quotes for, in the first instance, the most seriously affected length, being that side of the land closest to the church on the Upper Green side.

**12/25 Parish Plan**

Councillors Susan Sinclair and Jilly Caesar reported back on several very informative meetings they have held with officers of EHDC and the SDNPA, arranged with the help of District Councillor Judy Onslow, and much progress has been made. Further consultation with residents will be carried out in the form of an informal evening in the bar of the village hall. It is hoped that the project will be completed early in 2013. It will then be a living document that can be updated in the future as desired.

**12/26 HCC Consultation on the mobile library service**

HCC is reviewing 40 of its 363 mobile library stops, which have 1 or less users per visit, and Hawkley is one of these. The Chairman expressed the view that while it is very regrettable for the occasional users of the service, to continue it would be extremely uneconomic. Nonetheless it was agreed that the Clerk should respond and ask that the service be trialled for a further period at the old morning time so that the nursery children might make use of it.

**12/27 New Code of Conduct**

The Clerk explained that with the abolition of The Standards Board earlier this year, all relevant authorities must adopt a new code of conduct. EHDC has now agreed a final version of their new Code of Conduct, and the advice from HALC and EHAPTC is that Parish Councils adopt this unmodified. Copies had earlier been circulated to all Councillors. It was unanimously agreed to adopt the code in this form.

**12/28 Reports of Representatives**

**a) Hawkley Parish Hall**

In Councillor Nick Davis's absence, the Chairman reported on his behalf that all continues to go well with the new hall and that bookings are very healthy.

**b) Footpaths**

Councillor Geoff Brighton reported that in some cases vegetation is rendering many paths difficult to use, especially after recent heavy rain. It is hoped that landowners will cut back the overgrowth very soon or when the weather improves.

**c) Lengthsman**

The Chairman reported that all is as well as can be expected given the appalling weather. HCC (Highways) has agreed to carry out remedial repairs to the pavement outside the cottages on Upper Green shortly, and more extensive repairs will be carried out if budget constraints permit. Clerk also to report potholes and damage to banks on Mill Lane.

**d) Coryton Trust**

Continues to function smoothly. The Chairman also reported that the Liss Greatham and Hawkley Friendship Fund is about to fund school trips for a small number of schoolchildren.

**12/29 Date of next meetings:**

The next meeting will take place on Wednesday 7<sup>th</sup> November at 7.30pm.

There being no further business, the Chairman closed the meeting at 8.30pm.

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Chairman

\_\_\_\_\_  
Date