

HAWKLEY PARISH COUNCIL

Dear Councillor,

You are summoned to attend an Annual meeting of Hawkley Parish Council to be held at **Hawkley Parish Hall** on,

Wednesday 9th May 2007 at 7.30pm

for the transaction of the business set out below.

I hope you will be able to attend.

Date 3rd May 2007

M. Birrell (Mrs)
Clerk to the Council.

AGENDA

1. Apologies for Absence
2. Election of Chairman
3. Election of Vice-Chairman
4. Election of Planning Committee
5. Vacancy of Councillor
6. Minutes of the meeting held on 1st February 2007
7. Matters Arising from the Minutes:
8. Report of District Councillor
9. Report of County Councillor
10. Gypsy Encampment Appeal: Up-date of May Appeal
11. Finance:
 - (a) Quarterly Financial Statement & Interim Summary to 31.03.2007
 - (b) Annual End of Year Accounts for year Apr 06 to March 2007
 - (c) Internal Auditor
 - (d) Audit Commission; New increased fee structure for 5 year period 2007-2011
 - (e) The Audit and Accounts (Amendment) (England) Regulations 2006; Review of Internal Audit
 - (g) New Chairman's Allowance
 - (h) Core Training for Councillors; funding of
 - (i) Clerk's Probation Period & Salary Increase
 - (j) Purchase of New Charles Arnold Baker 'Local Council Administration' 7th Edition £55 (*estimate)
 - (k) VAT Return year 2006-7
 - (l) Parish Council Liability & Public Insurance Renewal 1.06.2007
 - (m) National Westminster Bank:
 - i) Complaint to Chief Executive & Compensation Offer
 - ii) New Bank Mandates for signature
 - (n) Grants Requests to consider applications from:
Alton Counselling Service TBA
 - (o) Payments to be authorised (if approved):
 - i) A. Madeley Lengthsman Mar/07 £ 700 (interim payment made for 2006-7 contract)
 - ii) Chairmans Allowance TBA
 - iii) Clerk's Expenses (Oct-Dec 06) TBA
 - iv) Clerks Salary: 4 months,
April-July 07 inc. TBA
 - v) Hawkley Village Hall £1,000 (Refurbishment)
 - vi) HAPTC Invoice 5813 £ 145 (Affiliation Fee yr:2007-8; £126 + NALC Fee £19)
 - vii) Parish Council Insurance £ 395.66
 - viii) HAPTC £ 12 (Supply of Good Councillor's Guide)
 - ix) Local Council Admin (ref:j) £ 55.00
 - x) Core Training For Councillors TBA

12. Planning:

(a) Previous applications: . None

(b) New Applications Received:

24.1.07 F24327/008/CAT/AMP: Old School House, Pockocks Lane, Hawkley: *Fell 3 Leylandii's: No Objection.*

7.2.07 F32276/007/FUL/DM: Mill Farm, Mill Lane, Greatham, Liss. GU33 :*Alterations to Barn to form Annexe to House: No Decision.*

13.2.07 F29316/013/FUL/AE Middle Oakshott Farm, Hawkley, Liss. GU33 6LP. *Conversion of redundant outbuildings to self-contained annexe: Permitted.*

8.2.07 F29316/014/LBC/AE Middle Oakshott Farm, Hawkley, Liss. GU33 6LP *Internal & external alterations to convert redundant outbuilding to self-contained annexe. Permitted*

10.4.07 F25245/007/FUL/AMW Hawkley Village Hall; *single storey extn to side incorporating veranda covered viewing area.*

16.4.07 F20829/005/FUL/BMB Hurst Farm, Snailing Lane, Hawkley. GU33 6HQ *Change of use of land from agricultural to equestrian and construction of 40 metre by 3 metre riding arena.*

23.04.07 F39084/001/FUL/SY Middle Oakshott Farm, Middle Oakshott Lane, Hawkley GU33 6LP: *detached double garage with store above and creation of new access.*

(c) Other applications for consideration: None

(d) Up-date on Change in Service Delivery of Planning Process by EHDC

13. New Code of Conduct for Councillors

14. Clerks Matters:

i) Postal Charges & use of email as cheaper alternative where possible

ii) Clerk's New Model contract

15. Quality Council Status

16. New Freedom of Information Act (2005) & Data Protection Act 1998

17. Reports of Representatives:

(a) Hawkley Parish Hall (b) Footpaths (c) H.A.P.T.C. (d) E.H.A.P.T.C.

(e) Coryton Trust – Appointment of a Representative

(f) Ashford Hangers

(g) Lengthsman Scheme i. Renewal of Contract with EHDC

ii. Situation with future renewal in 2009

iii. Lengthsman's Report

(h) Grass Cutting Contract Renewal

(i) Ponds

18. Equality Age Act

19. Standfast Lane

20. Correspondence:

Circulated by Post 1.3.07

(* All Items copied to New Councillors with 10th May Agenda)

1. NALC Letter (6.2.07) "Review of the Quality Town & Parish Council Scheme"

2. Hampshire Planning for Minerals, Waste, Resources Issue 4: Feb 07

3. HCC: Planning Hampshire's Future: Feb 07 Bulletin

4. Community forum Bulletin: March 07

5. Copy of email From S. Lugg "National Inquiry on Rural Councillors"

6. HAPTC Mail No 015-07 Consultation: Amendments to Model Code of Conduct

7. HAPTC Mail No 010-07 Consultation: Draft Freedom of Information Act

8. HAPTC Mail No 013-07 Consultation: The Commons Act 2006

9. HAPTC Mail No 012-07 Local Council Development Team

Circulated by Post 1.4.07

10. HAPTC Mail No 019-07 Licensing Act 2003

11. HAPTC Mail No 020-07 Section 137 Expenditure for 2007-8

12. HAPTC Mail No 022-07 Vexatious Freedom of Information Complaints

13. Community Transport News Spring Issue

Circulated by Post 13.4.07

14. EHDC 11/4/07 Local Development Framework – Affordable Housing Development Plan

Circulated with May Agenda

15. EHDC 2/4/07 Licensing Act 2003 – 'Interested Parties'

16. Charity Commission email:25.4.07
17. ROSPA Letter Re: Misleading information
18. HAPTC Mail No 042-07 Saving Green Spaces – Registering Land as a Village/Town Green
19. HAPTC Mail No 086-06 (Reminder) HAPTC Enquiry Service & Procedure

Placed on the Table at Meeting for Viewing:

20. Hampshire Fire & Rescue Service – Integrated Risk Management Plan
21. South East Water – Sustainable Development Report 2006
22. Hampshire Countryside Access Forum
23. Andover Water Festival 7th July 07
24. HCC: How can we adapt climate change – call for evidence: Commission

21. Date & Venue of Next Meeting:

22. Closing of Meeting

M. Birrell
Clerk to Hawkey Parish Council
3.5.07