

HAWKLEY PARISH COUNCIL

Minutes of the meeting of Hawkley Parish Council held at Hawkley Parish Hall on Wednesday 22nd August 2007 at 7.30 p.m.

Please Note: These minutes are currently unapproved and will be approved as read, subject to alterations or amendments highlighted at the next Parish Council Meeting (Nov 2007).

Present: P. CregeenChairman
N. Davis.....Vice-Chairman
R. Robinson., C. Butcher., J. Scutt.,
Mrs M. BirrellClerk to the Council

Also present: J. Onslow (District Councillor)

Apologies for Absence

07/22 Apologies received from Cllr. S. Sinclair, Cllr. J. Caesar, Mrs G. Robinson and County Councillor M. Cartwright.

Minutes of the Meeting 9th May

07/23 RESOLVED: That the minutes of the Meeting 9th May 2007, copies of which had been previously circulated, be confirmed and accepted as true records.

Matters Arising From the Minutes

07/24 No matters arose from the Minutes of 9th May 2007.

Election of Staffing Committee

07/25 It was agreed to defer this item until the next meeting, when it is anticipated a full Council will be present to elect a Staffing Committee, whilst in the meantime details of the Clerk's New Model Contract will be circulated to members of the Council for future discussion.

Co-option of New Councillor

07/26 Proposed by N. Davis and seconded by J. Scutt and RESOLVED: That David Caukill be co-opted as Councillor to Hawkley Parish Council.

Adoption of The New Code of Conduct for Councillors

07/27 Proposed by R. Robinson and seconded by N. Davis and RESOLVED: That Hawkley Parish Council adopt the New Code of Conduct including paragraph 12(2) with immediate effect.

New Declaration of Interest Forms (EHDC)

07/28 Following adoption of the New Code of Conduct, new Declaration of Interest Forms were distributed to all present for signature and return directly to EHDC.

Report of the District Councillor

07/29 J. Onslow confirmed problems being experienced in recent weeks with the collection of refuse, were being addressed. J. Onslow advised locals to comment on the new South Downs National Park proposals which exclude the area of the Wield. Regarding the outcome of the recent Gypsy Encampment Appeal, J. Onslow is anticipating a forthcoming meeting with EHDC to consider how to take things forward.

Gypsy Encampment Appeal

07/30 P. Cregeen advised of legal advice received, which strongly advises the Parish Council to maintain pressure on EHDC to provide sites for Gypsies. It was acknowledged that one access to the site has been closed by the occupants, in line with Criteria set out in the Appeal Decision.

Signposts

07/31 P. Cregeen advised of his request to HCC to remove recently installed Brown Signposts, which were erected without prior consultation with the Parish Council. There are also 3 broken white signposts; it was agreed M. Birrell would advise Hampshire Highways.

South Downs National Park

07/32 Following discussion of the proposed exclusion of the Wield in recent new proposals for the SDNP, it was agreed that Hawkley Parish Council would comment in favour of reinstatement of the Wield in the proposals.

Standfast Lane

07/33 P. Cregeen advised of notification from HCC of intention to carry out works before autumn, to Boat 26 – Standfast Lane, preventing vehicles abusing the path. It was agreed to monitor Tractor access is preserved.

Village Maps

07/34 Up-dated village maps were previously supplied to all members of the Council. Parish boundaries were observed. Owl Box locations were noted.

Advance Setting of Future Meeting Dates

07/35 It was agreed to defer this item until the next meeting when it is anticipated a full Council will be available for this discussion.

Finance

07/36

(a) Quarterly Financial Statement & Interim summary to 30.06.2007

which had been previously circulated, was presented by M. Birrell.

(b) Audit of Accounts; It was confirmed by M. Birrell that both the Internal Audit and the Annual Audit of Accounts had been completed and despatched to the Audit Commission.

(c) A Review of Internal Audit (Regulations 2006) has been carried out by R. Robinson, and Proposed by R. Robinson and seconded by N. Davis and RESOLVED: to implement the following changes to procedure:

i) P.Cregeen to agree the Quarterly Financial Statement against the ledgers, signing both at future meetings, and

ii) A back-up of all Hawkley Parish Council files, would be arranged.

(d) New Fee Scales & NJC Mileage Scales: M. Birrell advised of an increase in mileage scales, as reported by HAPTC Bulletin 065-07 which was previously circulated.

(e) National Westminster Bank : M. Birrell advised of receipt of £500 Compensation from Nat West Bank, and also continuing ongoing problems being experienced with Nat West Administration.

(f) Requests for Grants:

P. Stalker (Ponds Maintenance)	£400
Petersfield CAB	£100
Farming & Wildlife Advisory Group	Declined
Vitalise	£100

(g) Payments to be authorised

EHDC Election costs	£ 98.70
Audit Commission (Annual Fee)	£146.87
Clerk's Expenses (Apr-July 07 inc.)	£194.84
Clerks Salary: August 07	£301.62
And presigned, predated cheques were signed	
For i) 23 rd Sept 07:	£301.62
And ii) 23 rd Oct 07:	£301.62
Hawkley Parish Trust (Refurbishment)	£1,000

Proposed by C. Butcher and seconded by J. Scutt and RESOLVED: That the above payments (f & g) be authorised.

Planning:

07/37

(a) New Applications Received:

- 9.5.07 F50232/FUL/DM Stable Cottage, Vicarage Lane, Hawkley. GU33 6NF. **Permission**
- 04.07.07 23388/005/FUL/SR Hurst Barn, Standfast Lane, Hawkley, Liss. GU33 6NR. *Retention of 2 garden sheds for storage.*
- 16.7.07 50416/FUL/AMW Inholms, Snailing Lane, Hawkley, Liss, GU33 6LQ. *Detached 2 Storey Dwelling with assoc. access and parking, following demolition of bungalow.*
- 26.7.07 27735/016/CAT/AMP Parsons Piece, Vicarage lane, Hawkley. GU33 6NF. *Fell one Beech and prune one beech.*

It was reported by M. Birrell that permission had just been granted to Hurst Barn (above) by EHDC. R. Robinson proposed that a Chairman be elected for the Planning Committee. It was agreed to elect a Chairman at the next meeting when everyone was available to vote.

Parish Council Meeting Minutes :

- 07/38 It was proposed by R. Robinson and N. Davis and seconded by N. Davis and
RESOLVED: That as soon as possible after each Parish Council Meeting, typed minutes of Parish Council Meetings would be made available on the Village website, clearly stating that the minutes would not be approved as read until the next Parish Council Meeting.

Quality Council Status:

- 07/39 After due consideration, it was decided not to pursue application for Quality Council Status at the present time.

New Freedom of Information Act (2005) & Data Protection Act 1998:

- 07/40 It was agreed to review the Hawkley Parish Council Publication Scheme, and finalise it at the next meeting.

Reports of Representatives:

- 07/41 (a) Hawkley Parish Hall: Nothing new to report.
- (b) Footpaths:
J. Scutt reported trees had been cleared from footpaths.
R. Robinson reported a burnt out car on Boat 4, already reported to EHDC
And also Watersford Lane condition getting worse.
- (c) H.A.P.T.C. AGM 13/10/07: P. Cregeen would confirm his attendance.
- (d) Coryton Trust: Nothing new to report.
- (e) Ashford Hangers: In the absence of G. Robinson, R. Robinson presented a report by G. Robinson reporting a forthcoming Volunteer Day on 18th November, and the clearing of work round the trig point on Wheatham Hill, which will be fenced in. Her report also outlined concerns about BOAT 4; a burnt out car which has been advised to EHDC; Watersford Lane where the condition is worsening; and requested possible TRO for Boat 45 from Wheatham Hill north to Wheatham House which is incurring damage by motorbikes.
- (f) Lengthsman: P. Cregeen volunteered to become the Parish Council contact with the Lengthsman, replacing D. Rigby who retired in May from the Parish Council.

Correspondence:

07/42

Circulated by Post 7.06.07 HAPTC Mailing No: 061-07 Changes to Desktop Legal Query Service. Countryside Alliance: Email 7th June Re: Fly Tipping Scrap It Campaign

Circulated by Post 28.06.07 HAPTC Mailing No: 063-07 Revised Code of Conduct Seminar 24th July 2007. HAPTC Mailing: No: 066-07 Going Smoke Free. HAPTC Mailing: No:065-07 New Mileage Rates. Planning Aid South: Helping your Community

Circulated by Post 20.07.07: EHDC: Briefing Seminar South Downs National Park Proposals. **Circulated by Post 27.07.07** EHDC 'Licensing Act 2003' 3 Yearly Review of Policy Consultation Process. HCC 'Getting in Touch with HCC' Email:EHDC Town & Parish Training Letter/Dates. EHDC: Official Notice of Adoption of Code of Conduct.

To Be Placed on The Table at Meeting: HCC: East Hants Transport Forum. EHDC: Annual Performance Report. HCC: Community Safety Initiative (CSI) Street Lighting. Balfour Beatty: Hampshire Highways. EHDC: Countryside Newsletter. Partners Magazine: Issue 65/Summer 07. EHDC: Letter 5.7.07 re:Village Homes for Village People (re:HARAH Project www.HARAH.org.uk) HCC: Letter 6.7.07 Scrutiny of Transport in the Community. Communique Community Care News Issue 41 June 07. Community First Voluntary Newsletter Issue Summer 07. EHDC Countryside Newsletter Issue 1. Alton Citizens Advice Bureau, AGM Report. HCC Community Transport Bulletin 'BusIT' Summer Issue. HAPTC Mailing 070-07 Legal Deposit Libraries Act 2003. HAPTC Mailing 078-07 Selborne, Winners in the National Calor Village of the Year Competition.

Next Meeting

07/43 Resolved: That the next ordinary meeting of the Council will be held at Hawkley Parish Hall on Wednesday 21st November 2007.

Closing of Meeting:

There being no further business the Chairman closed the meeting at 9.45 p.m.

Chairman

Date